

**Marion Central School District
Regular Board of Education Meeting Minutes
February 12, 2024 ~ 6:00 PM
Marion Jr-Sr High School Library**

A. Opening

1. Call to Order: Mr. Marshall called the meeting to order at 6:00 PM and led the Pledge of Allegiance
2. Roll Call
Board Members Present: M. Kuelling, R. Marshall, J. Monroe, J. Reesor and A. Taber
Administrators Present: K. Kellerhouse (Admin Intern), Ä. Harasimowicz, E. Lloyd, N. Miller, C. Steiner, R. Walker, and D. Wise
Guests: Guest Register
4. Approval of Agenda
 Motion by Mrs. Kuelling, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the agenda of February 12, 2024 as presented. (FY 23/24 February #1) 5-0-0

B. Community Comments on Agenda Items - No comments were made.

C. Personnel Consent Agenda

Motion by Ms. Taber, seconded by Mrs. Kuelling, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the personnel consent agenda items C2 - C5 as presented. 5-0-0

1. Resignation to Retire - S. Colway
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, accepts the resignation, for the purpose of retirement, of **Michelle (Shelly) Colway**, Elementary Teacher at Marion Elementary School, effective June 30, 2024. (FY 23/24 February #1)
2. Resignation to Retire - L. DeLyser
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, accepts the resignation, for the purpose of retirement, of **Lori DeLyser**, Physical Education Teacher for Marion Jr-Sr High School and Athletic Director for Marion Central School District, effective June 30, 2024. (FY 23/24 February #1)
3. Resignation Typist - W. Grassel
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, accepts the resignation of **Wendy Grassel**, Typist for Marion Jr-Sr High School, effective February 13, 2024. (FY 23/24 February #1)
4. Appoint Sr. Typist - W. Grassel
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the appointment of **Wendy Grassel**, Sr. Typist, Civil Service Competitive Title, in the Counseling Office at Marion Jr-Sr High School, effective February 13, 2024; rate: \$18.25/hr; 10-month + 20 days position. (FY 23/24 February #1)
5. Resignation School Social Worker - M. Holloway
 RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, accepts the resignation of **Marissa Holloway**, School Social Worker for Marion Elementary School, effective February 29, 2024. (FY 23/24 February #1)

D. Board of Education Reports & Discussion

Mr. Marshall started by relaying the process for running for school board along with the dates to have petitions submitted. The information document was included in the board packet, as well as on the district website under BOE. Mr. Marshall reported that he had a meeting with the new Marion Town Supervisor, Summer Johnson and it was a good conversation. No specific actions resulted except that we will work to build a relationship between the town and the school district. Lastly, he reported that he had a conversation with

NYSSBA, they shared resources that they wanted to make sure we knew about and how they can assist in our need for advocacy with our budget situation and he is keeping in touch with Representative Manktelow. Mrs. Kuelling reported that she had sent letters to the governor, Pamela Helming and Brian Manktelow; Senator Helming responded by asking her to subscribe to her newsletter.

E. Student Representative Report

Mr. Casper shared that there would be a Spirit Week the week before break.

F. Superintendent Report

Dr. Lloyd reported that the focus for the January Superintendent's Conference day was on data collected and instructional changes as a result of the data. She then spoke about attending lobby day in Albany with Mr. Walker, stating that they met in person with Representative Brian Manktelow and an aide for Senator Helming in an effort to get our message out there. Dr. Lloyd also reported that the New York Times reached out to her as well as the Democrat & Chronicle; she will be doing interviews with both. She then discussed the 2024-25 calendar and that we follow closely to the BOCES calendar and lastly, that we had been using Harris Beach's Educational unit and these lawyers will be transitioning to Bond, Schoeneck & King, so we will need to approve this firm as our legal counsel.

Approval of 2024-25 School Year Calendar

Motion by Mr. Reesor, seconded by Ms. Taber, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the 2024-25 school year calendar as present. (FY 23/24 February #1) 5-0-0

Appoint Legal Counsel

Motion by Mr. Monroe, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately. (FY 23/24 February #1) 5-0-0

G. School Business Administrator Report

Mr. Walker reported on the financial report noting that the only significant change was the cost of replacing the fuel pumps at a cost of \$35,000. He then reported that our external auditor, MMB, had done a single audit and there were no finding.

Approval of Financial Report

Motion by Mrs. Kuelling, seconded by Mr. Monroe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the Financial Report as presented. (FY 23/24 February #1) 5-0-0

Approval of External Single Audit

Motion by Mrs. Kuelling, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the External Single Audit as presented. (FY 23/24 February #1) 5-0-0

H. Administrators' Reports

Mrs. Miller reported that she held an AI session for teachers at the elementary school on conference day, as well as doing a workshop with Mrs. Steiner on reviewing data with grade 3-6 teachers. Next, she mentioned that she had the opportunity to attend the Science of Reading brief that she will talk about more in the future. Lastly, Mrs. Miller reported that she was asked to present Marion's model that we use for curriculum, instruction, assessment process kit to the Regional Instructional Council conference to showcase how we do our curriculum.

Mrs. Harasimowicz reported on activities at the Jr-Sr High School mentioning that second semester has begun and winter sports are wrapping up.

Mrs. Steiner reported that a lot of data collection took place in January which we will be used to make decisions on student intervention and she also mentioned that the kids are looking forward to Valentine's Day at MES.

Mr. Kellerhouse reported that he is focusing on budgeting after the governor's announcement.

Mr. Wise reported for midterm data analysis, he works hard to get the results turned around and gets data back to teachers for them to analyze. He then reported that the company that hosts our virtual server conducted an update and there was no downtime to our systems. Lastly, he reported that he is conducting an account audit for platforms with respect to access and user accounts, basically looking at all of our processes and procedures to make sure that we are as safe as possible.

I. Policy Review

The Board held the first reading of Policies 0001, 0002, 0003, 1110-1338, 6190; there were no questions or comments on the first reading.

J. Consent Agenda Items

1. Approval of Consent Agenda

Motion by Ms. Taber, seconded by Mr. Monroe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the consent agenda items J2 - J16 as presented. 5-0-0

2. Meeting Minutes 1-22-24

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of the January 22, 2024 regular board of education meeting as presented. (FY 23/24 February #1)

3. Treasurers/Warrants Reports

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Treasurer's and Warrants reports as presented. (FY 23/24 February #1)

4. CSE/CPSE Recommendations

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the CSE/CPSE recommendations regarding student placement as presented. (FY 23/24 February #1)

5. Budget Transfers

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Budget Transfers as presented. (FY 23/24 February #1)

6. Abolish One 8-hour Evening Cleaner Position

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the abolishment of one (1) 8-hour evening cleaner position at Marion Jr-Sr High School. (FY 23/24 February #1)

7. Create One Universal Aide Position

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of one (1) full-time, 12-month, Universal Aide position for Marion Central School District. (FY 23/24 February #1)

8. Create Two P/T Evening Cleaner Positions

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of two (2) part-time, Evening Cleaner positions, at a minimum of 5 hours per week, for Marion Central School District. (FY 23/24 February #1)

9. Approve Spring Coaches

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Spring coaches as presented. (FY 23/24 February #1)

10. Approve Certified Substitute Teacher (Colway)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Michelle Colway** as a Retired, Certified Substitute Teacher for Marion Elementary School, effective July 1, 2024. (FY 23/24 February #1)

11. Approve Certified Substitute Teacher (DeLyser)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Lori DeLyser** as a Retired, Certified Substitute Teacher for Marion Central School District, effective July 1, 2024. (FY 23/24 February #1)

12. Approve Substitute Food Service Helper (Bauer)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Natalie Bauer** as a Substitute Food Service Helper for Marion Central School District, effective January 30, 2024. (FY 23/24 February #1)

13. Approve Substitute Cleaner (White-Enright)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Kim White-Enright** as a Substitute Cleaner for Marion Central School District, effective January 31, 2024. (FY 23/24 February #1)

14. Adjust Probationary Appt (Voorhees)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjustment of probationary end date in the special academic tenure area of Special Education for **Emma Voorhees** from 6/30/2026 to 1/2/2026 crediting time for Temporary Special Education appointment from 1/3/2022 - 6/30/2022, effective immediately. (FY 23/24 February #1)

15. Approve Non-Certified Substitute (Marra)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Jacob Marra** as a Non-Certified Substitute Teacher, Teacher Assistant and Teacher Aide for Marion Jr-Sr High School, fingerprint clearance on file. (FY 23/24 February #1)

16. Approve Substitute Bus Monitor (Romero)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Jessica Romero** as a Substitute School Bus Monitor for Marion Central School District, fingerprint clearance on file. (FY 23/24 February #1)

K. Executive Session

Motion by Mrs. Kuelling, seconded by Mr. Monroe, and unanimously carried by Board members present, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools and pursuant to Education Law, the Board of Education will adjourn to Executive Session for the specific purpose of discussing an anticipated tenure appointment, potential litigation, and the work history of particular employees. (FY 23/24 February #1) 5-0-0

The Board of Education entered into Executive Session at 6:25 p.m.

The Board of Education returned to Open Session at 6:43 p.m.

L. Adjournment

Motion by Mr. Monroe, seconded by Ms. Taber, and unanimously carried by Board members present, the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its February 12, 2024 meeting at 6:44 p.m. (FY 23/24 February #1) 5-0-0

Respectfully submitted,

Nadine A. Mitchell
District Clerk