

**Marion Central School District
Regular Board of Education Meeting Minutes
January 8, 2024 ~ 6:00 PM
Marion Jr-Sr High School Library**

A. Opening

1. Call to Order: Mr. Marshall called the meeting to order at 6:00 PM and led the Pledge of Allegiance

2. Roll Call

Board Members Present: M. Kuelling, R. Marshall, J. Reesor and A. Taber

Board Members Absent: J. Monroe

Administrators Present: S. Dehn, A. Harasimowicz, K. Kellerhouse (Admin Intern), M. Levi, E. Lloyd, N. Miller, C. Steiner, R. Walker, and D. Wise

Guests: Guest Register

4. Approval of Agenda

Motion by Mrs. Kuelling, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the agenda of January 8, 2024 as presented. (FY 23/24 January #1) 4-0-0

B. Community Comments on Agenda Items - No comments were made.

C. Presentation ~ Community Schools - S. Dehn, C. Steiner, E. Lorenzen, C. Bearce, L. Brown

Mr. Dehn, Mrs. Steiner, Emily Lorenzen, Chana Bearce and Laura Brown presented the Marion Community School journey to the Board. The district received a full service community schools grant which is a partnership of schools in Wayne County providing the district with opportunities for our students. They explained what a community school model is, why it is important and how Marion is utilizing the community school model, and then gave examples of the opportunities that it has brought to Marion students. They described the four pillars of a community school which are to integrate student support, to expand and enrich learning, to engage families and community and to lead collaboration with community partners and then expanded on what this means for our district.

D. Board of Education Reports & Discussion

Mr. Marshall mentioned that they needed to provide an article for the February Black Knight Banner and Mrs. Kuelling offered to work on one; asking what the deadline was for submitting the article to Mr. Bradley. Mr. Marshall then suggested that the board reach out to the new Town Supervisor to start a conversation.

E. Student Representative Report

Joe Casper reported that the 7th and 8th graders were doing a lock-in fundraiser.

F. Superintendent Report

Dr. Lloyd reported that she assisted the town with an application for a youth development grant since the district has access to the data needed to complete the application; as a result, the Town of Marion was awarded \$49,000 to help fund the summer recreation program which is a win for our students. She then made the Board members aware that all the funding linked to COVID will be going away in the next budget cycle, so it will not be an easy budget year. She reminded everyone that the first budget meeting would be taking place on January 22nd and we are still looking for more people to be on the committee. Dr. Lloyd then discussed the possible electric bus mandate and that the funding and support that the state is talking about offering districts doesn't equal the cost of setting up the infrastructure and purchasing the buses. She shared that the Superintendent group will be sending a letter to our state senators stating that if this is going to be a mandate, then the state needs to make sure that the funding equals the costs. Lastly, she asked if the Board members had any questions or comments regarding the 2024-25 Course Description Guide that was shared with them.

Motion by Ms. Taber, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the 2024-2025 Course Description Guide as presented. (FY 23/24 January #1) 4-0-0

G. School Business Administrator Report

Mr. Walker had Mr. Wise update the Board on the current wireless access points situation. He explained that the current wireless access was installed about 10 years ago and the company we used has stopped making the physical controller; as a result we are not able to renew our service contract. He explained two options, one

being to continue with the same company which has changed from the physical controller to a Cloud-based controller; and the second option would be to replace the system with another vendor which would replace the controller and access points giving us the most current technology. He discussed the pros and cons of each option and the Board agreed, that if we have the money to go forward with the second option, they agree that this is what we should do. Mr. Walker then reported on the findings and corrective actions put in place for the 2022-23 external audit, the findings of the 2022-23 extra classroom activity funds audit and the corrective actions put in place to address those findings. Lastly, he reported on the financial report stating that the significant change on this report is a result of state aid numbers and building aid numbers.

Approval of 2022-23 External Audit and Financial Statements Corrective Action Plan

Motion by Mrs. Kuelling, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the 2022-23 External Audit and Financial Statements Corrective Action Plan as presented. (FY 23/24 January #1) 4-0-0

Approval of 22-23 Extra Classroom Activity Funds Audit

Motion by Ms. Taber, seconded by Mr. Reesor, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the 22-23 Extra Classroom Activity Funds Audit as presented. (FY 23/24 January #1) 4-0-0

Approval of Extra Classroom Activity Fund Audit Corrective Action Plan

Motion by Ms. Taber, seconded by Mrs. Kuelling, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the 22-23 Extra Classroom Activity Funds Audit Corrective Action Plan as presented. (FY 23/24 January #1) 4-0-0

Approval of Financial Report

Motion by Mr. Reesor, seconded by Mrs. Kuelling, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the Financial Report as presented. (FY 23/24 January #1) 4-0-0

H. Administrators' Reports

Mrs. Miller reported that she and Dr. Lloyd would be attending a mandatory literacy briefing and that each BOCES around the state held this brief on the same day and time so that every district would be getting the same information at the same time. This literacy brief appears to be aligned with the Governor's new plan to propose legislation to ensure that all school districts in the state are using evidence based practices in their districts, they are calling it her Back to Basics initiative.

Mrs. Levi reported that at the Jr-Sr High they are up to 1500 BKC's and she shared a story about a new family in the District being very excited that their son received a BKC and that it is another example that this system really does work. She then shared with the group, a new opportunity for our special education students; it is a program with Monroe 1 BOCES called the Multi-Occ Program for students Grades 9-12; it is a career program that Wayne Tech does not offer and offers students extra special education support. We currently have five students attending this and she describe what each student was involved with stating that these are small programs with teachers that have the certification and they're building career skills that they can use in a trade. Lastly, she reported that she and Mrs. Harasimowicz have been working on professional development for aides in the elementary school who work with special education students that have behavior plans.

Mrs. Steiner reported that the first recognition assembly took place and it's nice to have families come in and celebrate student successes. She then shared that she, Mrs. Harasimowicz, and Emily Lorenzo, the Community Schools coordinator, took their first step to having a student advisory committee as a way to give more students a voice and hear their opinions on things that happen in their school. She stated that they will begin with grades 5 & 6 and will be randomly picking students each month; she then gave an example of helpful information that came from the December discussion. Mrs. Steiner mentioned that Mosaic Health was in to provide dental cleaning and that they are also working on a toothbrushing pilot with the 4th grade where students are all brushing their teeth during the day; it is optional and helps students with dental health. She then reported on the PTO holiday craft week. Mrs. Steiner then reported that in January they are working on data collection to make sure that students get the support they need and they are getting ready for a computer-based testing simulation so students can get comfortable with how the state test will be given and to make sure that all of our computer systems are working properly. Lastly, she reported that she is a Therapeutic Crisis Intervention for Schools trainer and she along with Mrs. Walker, who is also a trainer in the district, will provide training for our staff as well as Williamson and Gananda, which is a nice partnership.

Mrs. Harasimowicz reported that she attended the winter chorus and band concerts at both buildings and experienced the 12 days of Christmas for the first time which was fun. She then reported on the Penny Fund

assembly at the elementary school and commented that in addition to the Jazz band and the show choir performing, the elementary had a mini show choir and they did a good job as well. Mrs. Harasimowicz then shared that she read to students throughout December and that the Knight Note tally so far is 3870. Lastly, she stated that they would be doing a refresher on winter time expectations on the playground.

Mr. Dehn reported that holiday spirit week was amazing and gave kudos to student council for planning a really fun week. At the end week the Penny fund assembly was held and students, again, put on a skit where they impersonate teachers and they did a great job of being funny without crossing the line. He reported that between the two buildings, they raised \$1,150 for the Marion Food Pantry and gave kudos to the students and their creative ways of getting people to donate. Mr. Dehn mentioned that they had alumni from the class of 2023 come in and speak with juniors and seniors about college and careers sharing their experiences. Lastly, he stated that they are also getting ready for computer-based testing simulations and mid-terms; and that the Spanish club will be holding a staff on staff basketball game fundraiser.

Mr. Kellerhouse reported that the district has been paid by the county for the UPK program and he is in the process of training someone to handle this in the future.

Mr. Wise reported that during this time of year with the testings and assessment, the IT group does a lot to support both buildings, doing the prepwork for the assessments and then getting this data into the teachers hands as quickly as possible. He shared that this takes getting things setup ahead of the testing and then being ready to get things scored and back to the teachers. He then shared that he is in the process of reviewing the emergency response plan for the district with regard to systems; getting that information in one place should an event take place where we have no network, no telephones, internet, etc. and making sure we update contact information and steps that need to take place. Lastly, he reported on some of the changes that Privacy Law 2D brought to school districts; our district does well, but we need to do better with documentation which he is working on.

I. Policy Review

1. First Reading

The Board discussed and held the first reading of Policies 5130, 6550, 7350, 8110-8460

2. Second Reading and Approval

The Board discussed and held the second reading of Policies 3150, 3410, 5220, 5410-5412, 6121, 6180, 7110, 7540, 7410, 8260, 8470

Motion by Mrs. Kuelling, seconded by Ms. Taber, and unanimously carried by Board members present the following resolution: Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Policies 3150, 3410, 5220, 5410-5412, 6121, 6180, 7110, 7540, 7410, 8260, 8470 as presented. (FY 23/24 January #1) 4-0-0

J. Consent Agenda Items

1. Approval of Consent Agenda

Motion by Mr. Reesor, seconded by Ms. Taber, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Educational Law, approves the consent agenda items J2 - J24 as presented. (4-0-0)

2. Meeting Minutes 12-4-23

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of the December 4, 2023 regular board of education meeting as presented. (FY 23/24 January #1)

3. Treasurers/Warrants Reports

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Treasurer's and Warrants reports as presented. (FY 23/24 January #1)

4. CSE/CPSE Recommendations

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the CSE/CPSE recommendations regarding student placement as presented. (FY 23/24 January #1)

5. Internal Claims Auditor Reports

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Internal Claims Auditor reports as presented. (FY 23/24 January #1)

6. Resignation - 5 hr Food Service Helper
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Sally Swart** as a 5 hr Food Service Helper at Marion Jr-Sr High School, effective December 15, 2023. (FY 23/24 January #1)
7. Resignation - PreK-8 Art Teacher
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Kristen Belculfine** as the PreK-8 Art Teacher at Marion Central School District, effective January 5, 2024. (FY 23/24 January #1)
8. Resignation - Evening Cleaner
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Chelsea Castle** as an Evening Cleaner at Marion Jr-Sr High School, effective December 13, 2023. (FY 23/24 January #1)
9. Resignation - Custodian
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Jackson Pierce** as a Custodian at Marion Elementary School, effective January 3, 2024. (FY 23/24 January #1)
10. Resignation - Sr. Typist
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Kristine Gilchrist** as a Sr. Typist at Marion Jr-Sr High School, effective December 29, 2023. (FY 23/24 January #1)
11. Resignation - 1:1 Aide
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of **Jessica Romero** as a 1:1 Aide at Marion Elementary School, effective January 3, 2024. (FY 23/24 January #1)
12. Substitute Mechanic Helper
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **David Steurys** as a Substitute Mechanic Helper for Marion Central School District, effective December 12, 2023. (FY 23/24 January #1)
13. Non-Certified Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Anna Hofmann** as a Non-Certified Substitute Teacher, Teacher Assistant, Teacher/Classroom Aide and Cafeteria Monitor for Marion Central School District, pending fingerprint clearance. (FY 23/24 January #1)
14. Non-Certified Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Brandon Cattieu** as a Non-Certified Substitute Teacher, Teacher Assistant, Teacher/Classroom Aide and Cafeteria Monitor for Marion Elementary School, pending fingerprint clearance. (FY 23/24 January #1)
15. Non-Certified Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Abby Conover** as a Non-Certified Substitute Teacher Assistant, Teacher/Classroom Aide and Cafeteria Monitor for Marion Elementary School, pending fingerprint clearance. (FY 23/24 January #1)
16. Non-Certified Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Alysha Kuhn** as a Non-Certified Substitute Teacher Assistant, Teacher/Classroom Aide and Cafeteria/Recess Monitor for Marion Elementary School, pending fingerprint clearance. (FY 23/24 January #1)
17. Non-Certified Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Tiffany Brugge** as a Non-Certified Substitute Teacher, Teacher Assistant, and Teacher/Classroom Aide for Marion Central School District, pending fingerprint clearance. (FY 23/24 January #1)
18. Certified Retired TA Substitute
Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Amy Bennett**, retired Teacher Assistant, as a

Certified Substitute Teacher Assistant, Teacher Aide, Non-Certified Teacher at Marion Jr-Sr High School. (FY 23/24 January #1)

19. Extra-Curricular Position - MESH Advisor

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Mackenzie Buckles** to the paid extra-curricular position of MESH Advisor at Marion Elementary School for the remainder of the 2023-24 school year. (FY 23/24 January #1)

20. Extra-Curricular Position - .5 Yearbook Advisor (MES)

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Stephanie Wheeler** as .5 Yearbook Advisor Marion Elementary School effective January 8, 2024 through the remainder of the 2023-24 school year. (FY 23/24 January #1)

21. Create 3 hr Cleaner - JrSr High

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of a 3 hour Cleaner position at the Jr-Sr High School, effective 1/8/2024. (FY 23/24 January #1)

22. 5-hr Food Service Helper

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Michael McGreevy** as a 5-hour Food Service Helper at Marion Jr-Sr High School, rate: \$15.25, effective January 9, 2024, pending fingerprint clearance. (FY 23/24 January #1)

23. 3-hr Cleaner

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Michael McGreevy** as a 3-hour Cleaner at Marion Jr-Sr High School, rate: \$15.25, effective January 9, 2024, pending fingerprint clearance. (FY 23/24 January #1)

24. Teacher Aide

Resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of **Jackson Pierce** as a Teacher Aide at Marion Elementary School, rate: \$16.25, effective January 9, 2024. (FY 23/24 January #1)

K. Community Comments

An opportunity for community comments was given. No comments were made.

L. Executive Session

Motion by Ms. Taber, seconded by Mr. Reesor, and unanimously carried by Board members present, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools and pursuant to Education Law, the Board of Education will adjourn to Executive Session for the specific purpose of discussing the work history of particular employees. (FY 23/24 January #1) 4-0-0

The Board of Education entered into Executive Session at 7:18 p.m.

The Board of Education returned to Open Session at 7:45 p.m.

M. Adjournment

Motion by Mr. Reesor, seconded by Mrs. Kuelling, and unanimously carried by Board members present, the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its January 8, 2024 meeting at 7:46 p.m.