

MARION CENTRAL SCHOOL  
4034 Warner Road, Marion, NY 14505  
Regular Board of Education Meeting  
**May 21, 2019 – 6:00 PM**  
Elementary School Cafeteria

**BOARD MEMBERS PRESENT:** M. Kuelling, R. Marshall, K. Metcalfe

**BOARD MEMBERS ABSENT:** K. Hendricks, J. Monroe

**ADMINISTRATORS PRESENT:** D. Bavis, J. Schickling

**GUESTS:** Guest Register

**A1. CALL TO ORDER** Mr. Marshall called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

**A4. APPROVAL OF AGENDA** Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 21, 2019 with the following additions: under Personnel correct hourly wage of 1:1 Aide and add #4 Approval of 7-12 Art Teacher, under Consent Agenda add approve elimination of Teacher Aide position at Elementary School and add approve creation of Teacher Assistant at Elementary School. (FY 18/19 May #2) 3-0-0

**B. COMMUNITY FORUM** An opportunity for community questions and comments was given. No comments were made.

**C1. APPROVE ELEM TEACHER** Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three-year probationary appointment of **Jenna Atkins** as 1.00 FTE Elementary Classroom Teacher, in the tenure area of Elementary Childhood Education (1-6), effective 09/03/2019 through 06/30/2022 or sooner upon termination by the board. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall

rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. (FY 18/19 May #2) 3-0-0

**C2. APPROVE LIBRARY MEDIA SP** Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four-year probationary appointment of **Lisa Garigen** as 1.00 FTE Library Media Specialist, in the special subject tenure area of Library Media Specialist, effective 09/03/2019 through 06/30/2023 or sooner upon termination by the board. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. (FY 18/19 May #2) 3-0-0

**C. PERSONNEL** Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present: 3-0-0

**C3. APPROVE 1:1 SS AIDE** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves **David Dykoschak** as a 1:1 Student Specific Aide at Marion Jr.-Sr. High School effective 5/22/2019 at a rate of \$11.10/hour. (FY 18/19 May #2)

**C4. APPROVE ART TEACHER** RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four-year probationary appointment of **Amanda Donovan** as 1.00 FTE 7-12 Art Teacher, in the special subject tenure area of Art, effective 09/03/2019 through 06/30/2023 or sooner upon termination by the board. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final

year of the probationary period the teacher shall not be eligible for tenure at that time. (FY 18/19 May #2)

**D1. BOARD REPORT**

The Board had no report.

**D2. SUPERINTENDENT REPORT**

Mr. Bavis started out by showing a video spotlighting the Marion Girls' Varsity Softball team. He then reported on his thoughts on the possibility of changing the 1.0 Art/Tech position to a .5 Art and .5 Library Media Specialist since Library Media Specialist includes knowledge of technology and Art teachers don't always have a strong technology background. Lastly he discussed changing how we handle special staff recognitions, i.e., retirement, tenure, longevity awards. He suggested that we consider taking the first June meeting when we would hold these recognitions and having a short meeting followed by a small reception for the individuals being recognized with their families and peers. The board agreed to this idea.

**D3. DIRECTOR OF FINANCE**

Mr. Schickling discussed looking into a Transportation software that could assist in establishing routes, import student information to assist in student management, i.e. on the correct bus, timing of pick-up and drop-off, etc.

Mr. Schickling then discussed the need to a summer technology assistant to assist with imaging computers, Chromebook maintenance, and setting up new laptops.

**APPROV TO CREATE POSITION** Motion by Mrs. Metcalfe, seconded by Mrs. Kuelling, and unanimously carried by Board members present the following resolution: **BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of a Summer Technology Assistant position as presented. (FY 18/19 May #2) 3-0-0

**E. CONSENT AGENDA ITEMS**

Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present: 3-0-0

**E1. MEETING MINUTES**

**RESOLVED**, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of the May 7, 2019 meeting. (FY 18/19 May #2)

**E2. CSE/CPSE PLACEMENTS**

**RESOLVED**, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the placement of students into special education programs. (FY 18/19 May #2)

- E3. APPROVE CLAIMS AUDIT RPTS** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Internal Claims Auditor's Report as presented. (FY 18/19 May #2)
- E4. OVERNIGHT FIELD TRIP** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the overnight field trip to Sherburne, NY for Jazz/Ensemble competition as presented. (FY 18/19 May #2)
- E5. APPROVE NON CERT SUB** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves **Michael Decker** as a Non-certified Substitute Teacher Assistant, Teacher Aide and Monitor. (FY 18/19 May #2)
- E6. UNUSED VACATION** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the payment for unused vacation as allowed by the Non Union Benefits. (FY 18/19 May #2)
- E7. ELIMINATE POSITION** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the elimination of one (1) Teacher Aide position at Marion Elementary School effective 6/30/2019. (FY 18/19 May #2)
- E6. CREATE POSITION** RESOLVED, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of one (1) Teacher Assistant position at Marion Elementary School effective 7/1/2019. (FY 18/19 May #2)
- F. COMM AGENDA COMMENTS** An opportunity for community questions and comments on agenda items was given. A question was asked as to the timeframe of the Summer Technology Assistant.
- G. EXECUTIVE SESSION** Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools and pursuant to Education Law, that the Board of Education adjourn to Executive Session for the specific purposes of discussing the Director of Finance and Operations annual contract, the employment history of a particular employee, the medical history of a particular employee and the Superintendent's Evaluation.

The Board of Education entered into Executive Session at 6:27 PM.

The Board of Education returned to Open Session at 7:15 PM

## **H. APPROVE RESOLUTION**

Motion by Mrs. Metcalfe, seconded by Mrs. Kuelling, and unanimously carried by Board members present the following resolution: **WHEREAS**, Section 913 of the Education Law authorizes the Board of Education to require an employee to submit to a medical examination by a school medical inspector in order to determine the physical or mental capacity of such person to perform his or her duties;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Marion Central School District as follows:

**Section 1.** In accordance with Section 913 of the Education law, the tenured teacher whose examination the Board discussed in executive session on May 21, 2019 is hereby required and directed to submit to an examination by one or more medical inspector(s) designated by the Superintendent of Schools, in consultation with the Director of School Health Services or School Physician, for the purpose of determining the tenured teacher's physical and/or mental capacity to perform his/her duties. The tenured teacher shall be required to participate in any referrals or testing required by the medical inspector in order for the medical inspector to render an opinion on the tenured teacher's fitness for duty. The Superintendent shall inform the tenured teacher of this resolution.

**Section 2.** To facilitate this examination, the Superintendent shall also direct the tenured teacher to furnish the medical inspector(s) with releases permitting such inspector(s) to review all relevant medical records from all health care providers with whom the tenured teacher has consulted or from whom the employee has received treatment since such date as is deemed appropriate by the medical inspector(s).

**Section 3.** When the results of such examination are available, the Superintendent is to share such results with the Board of Education in executive session.

**Section 4.** This resolution shall take effect immediately. (FY 18/19 May #2) 3-0-0

**I. ADJOURNMENT**

Motion by Mrs. Kuelling, seconded by Mrs. Metcalfe, and unanimously carried by Board members present the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its May 21, 2019, meeting at 7:20 PM.

Respectfully Submitted,

Nadine A. Mitchell  
School District Clerk